

Travel Grant Form

Submit application and supporting materials to the VP of Financial Affairs at gsa-vpfa@ucsb.edu. All documents must be sent via email as ONE SINGLE PDF FILE. Incomplete applications will not be accepted.

· You will receive an email notification regarding your application/award - due to a large rollover of funds from Covid years, we accept applications on a 'first come, first serve' basis during the 2022-2023 academic year.

· You will be reimbursed via direct deposit through GradPoint/BARC.

Full Name (Last, First): _____

Department: _____ UCSB e-mail: _____

Perm Number: _____ Phone: _____

Mailing Address: _____

Amount Requested: _____

Name of Conference/Meeting: _____

Date of Conference/Meeting: _____

Location: _____

Title of Presentation: _____

I have attached the following documentation to this application (all required when applying except travel receipts):

_____ This completed Travel Grant Application

_____ An abstract of the paper or project to be presented

_____ A copy of the formal invitation for the presentation or performance (*e-mail confirmation is acceptable*)

_____ A receipt of travel costs (email receipt is acceptable-may be submitted after the student returns from the trip)

_____ Receipts of conference registration fees or travel costs (*your receipts MUST equal the amount you request on this form*)

Signature of Applicant (e-signature is acceptable): _____

Date: _____